

Overview-IEP Module

Focus of the module:

- This module focuses on assisting schools to improve facilitation of parent and family involvement with regards to Individual Education Plans (IEPs). Information will be provided concerning concepts, technical information, goals, and references for schools about working effectively with parents.

Introduction:

- Included are recommendations and tips on how schools can better facilitate the IEP meeting process and make it effective for parents to enable them become an active participant in the education of their child. As a result, this information will enable schools to assist parents and families in collaborating on students' needs, the students' services and how these services will be evaluated.

Learning Objectives:

- General information about the IEP process will be presented and recommendations for schools to provide training for parents about the purpose, procedures, and possible outcomes of the IEP meeting are proposed. Guidelines are indicated on how to help the meeting progress smoothly and be of optimal benefit to parents as well as schools. The module has three parts where information will be discussed:
 - Before the meeting duties include contacting the parent, transportation, scheduling, and assembling important information prior to the meeting, assist parents and schools in having a more productive meeting experience.
 - During the meeting recommendations will be provided to assist parents to feel more at ease in an otherwise unfamiliar situation. In addition to making certain parents understand the content presented, recommendations are made to encourage parental involvement and participation during the IEP. Specific information regarding certain aspects of the IEP such as placement decisions, accommodations, and roles and responsibilities are also emphasized.
 - After the meeting duties include follow up from the IEP meeting to ensure parental understanding of their child's educational placement and that all questions have been answered. Suggestions for how schools could foster relationships with parents and families after the IEP are provided and methods for soliciting feedback in the future are discussed