

Treatment Integrity Measure for the Home-School Note:

Steps to follow:	Yes or No Response:
1. Conduct a conference	
Was the conference held at a convenient time for both parties?	
Was the conference held at a convenient location for both parties?	
Was mutual input contributed at the conference?	
2. Select areas for improvement	
Were behavioral goals considered?	
Were academic goals considered?	
Were goals related to the child's IEP considered?	
3. Determine how the goals will be defined	
Were the goals established measurable (observed and counted; e.g. starts work with 2 or fewer reminders)?	
Were the goals established meaningful in that they will assist the child achieve a larger goal (e.g. independent work skills)?	
Were the goals mutually understood (i.e. the teacher, parent, & child all understand and agree on what the goals are)?	
4. Determine the criteria for success	
There are no more than 2-8 goals (preferably 2-4) on the home school note?	
Will the home school note will be monitored & feedback given to the child <i>at least twice a day</i> ?	
Are these goals reasonable for the child (i.e. attainable in a short period of time, realistic)?	
5. Design the HSN	
Was the layout of the home school note discussed (e.g. where will parent comments for the teacher go)?	
Was the rating schedule of how goals will be monitored discussed and mutually agreed upon?	
Were the details of how the note be transported between school and home discussed (e.g. child's backpack; special folder; email)?	
6. Establish responsibilities	
Were the responsibilities of the teacher discussed & agreed upon?	
Were the responsibilities of the parent discussed and agreed upon?	
Were the responsibilities of the child discussed and agreed upon?	
7. Explain the HSN to the child & obtain input about rewards	
Was the purpose of the home school note explained to the child?	
Was an explanation about how the home school note works given to the child?	
Was the child asked what rewards they might like to earn?	
8. Establish the reward system	
Was there a mutual decision about what criteria must be met for goal attainment to be rewarded ?	
Was there a mutual decision about daily versus weekly rewards for goal attainment?	
Was the level of desirability of the rewards for the child considered?	
9. Monitor and modify the program	
Were baseline data collected on the goals set for the home school note?	
Were goals adjusted appropriately to reflect these data?	
10. Feedback for everyone	
Is feedback being provided to the child and from the child ?	
Is feedback being provided to the parent and from the parent ?	
Is feedback being provided to the teacher and from the teacher ?	

$$\frac{\# \text{ of "yeses" }}{29} \times 100 = \text{ \% }$$

Count the total number of "yeses" from the yes/no column. Divide this number by the total number of possible "yeses" (i.e. 29) and multiply that number by 100 for a percentage of treatment integrity.

$$\frac{\# \text{ of "yeses" }}{29} \times 100 = \text{ \% }$$